

ST CLAIR COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

Minutes of the February 9, 2016 Meeting

In Attendance:

Board Members:

Sheriff Richard Watson, Chairman
Fire Chief Donald R. Feher
Former Mayor George Chance
Mr. Michael Sullivan
Mr. Kevin Elbe

Absent:

Ms. Carol Clark
Officer Michael D. Floore, Sr.

Staff:

Herbert Simmons, 911 Executive Director
Kevin Kaufhold, 911 ETSB Attorney
Randy Randolph, ETSB Training Coordinator
Mary Muskopf, 911 ETSB Secretary

Others In Attendance:

Bryan Whitaker, St. Clair County EMA
Daryl Ostendorf, O'Fallon PD
Mark Berry, O'Fallon PD
Rob Sterner, Mission Critical Partners

Sheriff Richard Watson called the meeting of the ETSB to order at 9:00a.m. on February 9, 2016 in the 9-1-1 ETSB Director's Office, 101 South 1st Street, Belleville, IL.

The meeting began with the Pledge of Allegiance.

Roll Call:

Richard Watson- present
Donald Feher- present
George Chance- present
Michael Sullivan- present
Carol Clark - absent
Michael Floore- absent

Kevin Elbe- present

Public Comments

Approval of Minutes – Sheriff Richard Watson asked for approval of the minutes for the January 12, 2016 meeting. A motion was made by Donald Feher and seconded by Michael Sullivan to approve the minutes. The motion passed unanimously.

Attorney Report – Attorney Kevin Kaufhold reported the new Emergency Rules were in effect and a new coordinator for the state has been appointed. He also stated the ICC staff has moved over to the ISP (Illinois State Police). There is currently an issue pending with interconnectivity fees in both Madison and St. Clair Counties which they do not feel are appropriate. Also, under the new rules the State is trying to eliminate or reduce the amount of money that is reimbursed to us.

Attorney Kaufhold also stated under the New Rules there are extensive consolidation procedures in addition to the new law from last July making it possible for us to make a decision without going through the Advisory Board. Any single ETSB county can do so upon notification.

Director's Report:

Items for Information:

AT&T Project Update: Director Herbert Simmons reported staff recently met with AT&T's Senior Staff, Airbus Senior Staff and members of the Department of Homeland Security Office of Emergency Communications to discuss problems with the St. Clair County Next Generation 911 Project. He is expecting an answer on the unused equipment by mid-February as well as refunds and credits that are due. He also stated that we will not be paying for connectivity charges since they are supposed to be paid by the State. To date no payments have been made to AT&T.

Motorola Equipment Update: Director Simmons reported the equipment is in and waiting to be deployed. A meeting with Motorola is scheduled for February 11th to discuss the project and the next steps to be taken. Motorola invoices were received for the agencies that are part of the contract and have been provided for their payment. O'Fallon and Fairview requested a breakdown of individual items and there was an issue concerning a discount that was not included in their agreement. Motorola has been contacted for this information.

PSAP Consolidation Update: Director Simmons stated staff attended the most recent 911 Advisory Board meeting and the new director, Cindy Barbera-Brelle, has been appointed. Board member Kevin Elbe asked about how soon a decision on the remaining PSAPs will be made and Director Simmons stated that both East St. Louis

and Cahokia have now stated they want to remain PSAPs. He felt that it would probably be better to get down as low as we can now and not have to do so again later. He has also met with O'Fallon and Fairview Heights concerning their consolidation study that was completed with Mission Critical Partners and will be responding to some inconsistencies in another meeting on Wednesday evening.

The Village of Dupon has sent a letter of intent to transfer their PSAP operations from Cahokia to CENCOM for Police/Fire/EMS.

911 Surcharge Update: Director Simmons stated AT&T notified the ETSB that the State has declined payment of the network connectivity for St. Clair County as it is being used "above and beyond" just 911 call delivery. AT&T has been notified that we will not be processing payment until this matter is resolved.

ETSB Call Handling Quality Improvement Changes: Director Simmons asked ETSB Training Coordinator, Randy Randolph, to report on the call handling quality improvement program. Randy explained a new quality improvement program has been implemented to randomly audit medical calls as well as police and fire calls. The guidelines set forth by NENA and APCO are being used as a template for this process and will promote quality improvement. O'Fallon PSAP manager Daryl Ostendorf asked if there would be a training program for the T/Cs to prepare for this and Director Simmons stated the training from the 80 hour classes would suffice.

Update to Aerial Imagery for GPS Mapping: Director Simmons asked CENCOM supervisor, Bryan Whitaker, to report on Aerial Imagery for GPS Mapping. Bryan stated ETSB staff member Li Zou, who handles the GIS mapping, was part of a regional process to bring updated aerial imagery to our maps and share that data with all counties recognized as members of the East-West Gateway Council of Governments. As a result aerial imagery is now available to all eight counties in the region.

Reappointment of ETSB Board Members: Director Simmons announced the reappointments of ETSB Board Chairman Sheriff Richard Watson as well as Board Members Michael Floore and Michael Sullivan. They were each reappointed to four (4) year terms on the ETSB Board which will expire on February 1, 2020.

Letters to Municipalities: Director Simmons reported a letter has been sent to East St. Louis Mayor Jackson to discuss issues pertaining to the new law. A meeting with East St. Louis was held and the generator issue was being addressed as well as the lock up of their center. East St. Louis also expressed their desire to remain a PSAP. Also, the Village of Washington Park was notified that in accordance with new State law, as of February 15th, 9-1-1 calls can no longer be transferred to them. They will be notified via radio of calls pending in their jurisdiction.

Annual Report: Director Simmons stated the annual report to the ICC was completed and submitted on January 20, 2016.

Items for Action:

Renewal of ESRI Contract: Director Simmons requested the Board's approval to renew the annual contract for the ESRI data and servers that hold the base layers for the mapping system used to support the 9-1-1 system in the amount of \$8,790.30.

A motion was made by Donald Feher and seconded by George Chance to approve the renewal of the ESRI contract in the amount of \$8,790.30.

Roll Call Vote:

Richard Watson- yes

Donald Feher- yes

George Chance- yes

Michael Sullivan- yes

Carol Clark - absent

Michael Floore- absent

Kevin Elbe- yes

There was a brief presentation given by Bryan Whitaker regarding a free Weather Spotting course that St. Clair County Emergency Management is sponsoring for the National Weather Service on Wednesday, March 9th at 6:30 p.m. at the Lindenwood University auditorium in Belleville. Trained meteorologists from the National Weather Service will present a course on "Weather Spotting for the Average Citizen" to help people respond to spring storms.

There was also a presentation given by Randy Randolph regarding cardiac related deaths caused by heart disease and the signs and symptoms that can help people survive a heart attack. He also stressed the importance of creating a Smart 911 Profile which allows first responders and 911 telecommunicators immediate access to information that will assist in responding to a medical emergency. He urged everyone to learn more about Smart 911 and American Heart Month by visiting stclaircounty911.com.

Director Simmons stated these programs will appear on our County website.

Audit Trail, Surcharge Report and Fund Summary -

A motion was made by Michael Sullivan and seconded by Kevin Elbe to approve the January 2016 Audit Trail, Surcharge Report and December 2015 Fund Summary. The motion passed unanimously.

Old Business:

New Business:

Executive Session:

Adjournment -Sheriff Richard Watson asked for a motion to adjourn the meeting. At 9:33 a.m. a motion to adjourn was made by Donald Feher. The motion passed unanimously.

Respectfully Submitted,
Mary Muskopf

NEXT MEETING

**March 8, 2016
9:00 a.m.
101 S. 1st Street
Belleville, IL 62220**